

ABOITE CIVIL TOWNSHIP
 Michael Meyers, Trustee
 11321 Aboite Center Road Fort Wayne, Indiana 46814-5472
 Phone: 260-432-0970 Fax: 260-436-9747
 OFFICE HOURS: Monday-Tuesday-Thursday 9am-2pm Completed Applications accepted until 1pm

REQUIREMENTS FOR HELP

Applicant	Documents— BRING ALL THESE ITEMS WITH YOUR COMPLETED APPLICATION
	Income verification for the Last 60 Days for all adults in household. Paycheck stubs, SSI, SSDI, VA, retirement, child support, tax refund, or ANY other income information.
	Food stamps/TANF/Medicaid referral or written verification of benefits received (800-403-0864)
	Bank printout of all activity / transactions for last 60 days for all accounts. Include pre-paid debit cards, etc.
	Federal, State tax returns (completed) W-2's, 1099's, receipts of how refund was spent.
	Lease Agreement / Mortgage information. Ledger printout from landlord. Eviction notices.
	Social Security Cards for everyone in household and valid government photo ID of all adult members.
	All pages of most recent phone and cell phone bills, and pre-paid phones. All cable / internet bills for service at your residence.
	Car Registration(s)
	Current utility bills (electric, gas, water, sewer)
	Completed Landlord Form / deposit / mortgage company form (we will provide form if applicable).
	Brightpoint Energy Assistance (formerly known as CANI) verification
	Household Expense Form with receipts for _____ as to how you spent your net income. (Green sheet)
	All members of the household over the age of eighteen need to sign / fill out application.
	Sign SSI Reimbursement Forms (we will provide if applicable)
	Verification / documentation from employers of status or why you were released in the last 60 days. Proof of application to Unemployment Office.
	Medicaid / TANF or verification of any other official governmental program application – amount receiving or denial.
	Medical Statement (we will provide form if applicable)
	Verification of any lump sum payments within last 6 months (tax refund, loan, pension, annuities or IRA disbursements)
	FWHA benefit letter showing amount you pay and utility allowance.
	Wage statement- Aboite Township will have you sign a release to get the information.

****YOU must return with your paperwork IN PERSON for your second interview BEFORE THE LAST DATE LISTED:**
 _____ or _____ or _____ Investigator: _____
 Client Signature: _____ Date: _____